

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

August 2

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation by Law Enforcement Chaplain*

## BURLEIGH COUNTY PARK BOARD

- a. Approval of Minutes of JULY meeting,
- b. Approval of Bills,
- c. Boat Ramp Report(s),
- d. Other Business
- e. Adjourn.

## BURLEIGH COUNTY COMMISSION

1. Call to order, approval of the July meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Steve Bain, Bain Insurance, regarding county liability insurance policy renewal.
3. Discussion regarding County Planning, Zoning, and Building Inspections.
4. HR Director Gall:
  - a. Request for FY 2011 Employee Compensation.
5. Engineer Hall:
  - a. Monthly Road & Bridge Dept report,
  - b. Consideration of Gravel Road Improvement Policy,
  - c. Authorize Request for Qualifications for design of Wilton/Regan County Shop,
  - d. Authorize contract with Houston Engineering Inc. to perform construction inspection services for the reconstruction of 149th Avenue NW.
6. Auditor\Treasurer Glatt:
  - a. Abatements,
  - b. Authorize call for public hearing for Special Assessment Districts #50 & #51,
  - c. Establish early vote percent, absentee precinct, consider mail ballot election for precincts 4, 11, 12, 13, 16, & 17.
7. Consent Agenda:
  - a. Lost Instrument Surety Bond to replace check #\ Gaming Raffle permits \ Liquor license.
8. Other Business:
  - a. Request of ND Women's Network for use of courthouse grounds for Women's Equality Day Awareness Walk on Saturday August 28, 2010.
  - b. Consideration of negotiation request for variance to exceed accessory building size in area of joint jurisdiction.
  - c. Auxiliary Board Appointment: Region VII Human Service Council (1)
9. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

July 19

Tom Baker Room – City/Cnty Bldg

5:00 P.M.

1. Call to order, approval of the bills.
2. Communications Manager Dannenfelzer regarding allocation of additional wireless E9-1-1 funds collected.
3. County Engineer Hall:
  - a. Review of bids for the 149<sup>th</sup> Avenue NW construction project,
4. HR Director Gall:
  - a. Health Insurance Rates for 2010-2011,
  - b. Parking Policy update.
5. CONSENT AGENDA:
  - a. Lost Instrument Surety Bond to replace check #\ Gaming & Raffle permits \ Liquor licenses.
6. Other Business:
  - a. Consideration of negotiation request for side yard setback variance in area of joint jurisdiction.
7. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

July 7 (Wednesday)

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation by Law Enforcement Chaplain*

## BURLEIGH COUNTY PARK BOARD

- a) Approval of Minutes of JUNE meeting,
- b) Approval of Bills,
- c) Boat Ramp Report(s),
- d) Other Business
- e) Adjourn.

## BURLEIGH COUNTY COMMISSION

1. Call to order, approval of the June meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Communications Manager Dannenfelzer regarding disposition of price quotes for electric & fence items related to communication shelter located at N 16<sup>th</sup> St.
3. Veterans Service Officer Landis regarding 2010 budget amendment request to fund document imaging software (\$6,000).
4. Engineer Hall:
  - a. Monthly Road & Bridge Dept report,
  - b. Consideration of bids for tree & stump removal from right-of-way,
  - c. Authorization to advertise for bids for reconstruction of 158th St NE from Co Road #10 to I-94.
5. County Planning Director Hokenstad regarding request of Susan and Leon Bauer for a special use permit to move a previously occupied house on to part of the NW1/4 of Section 18, T141N, R79W (Crofte Twp).
6. Auditor\Treasurer Glatt:
  - a. Abatements,
  - b. Confirmation of appointment of co-interim Deputy Auditor\Tax Equalization Directors,
  - c. Authorization to advertise Deputy Auditor\Tax Equalization Director vacancy up to step 13 of pay grade.
7. Consent Agenda:
  - a. Discussion on dates of August budget hearings,
  - b. Review & approval of security pledges,
  - c. Lost Instrument Surety Bond to replace check #\ Gaming Raffle permits \ Liquor license renewals.
8. Other Business:
  - a. Auxiliary Board Appointment:
    1. Region VII Human Service Council (1)
    2. City Planning Commission (2)
9. Adjourn

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

June 21  
Tom Baker Room – City/Cnty Bldg  
5:00 P.M.

1. Call to order, approval of the bills.
2. Communications Manager Dannenfelzer regarding disposition of bids received to replace communication shelter located at N 16<sup>th</sup> St.
3. County Planning Director Hokenstad regarding acceptance of right-of-way dedication within final plat of Country View Estates.
4. Bis-Man Civic Chorus regarding funding request for 2010-2011 concert season.
5. Dave Peterson, Painted Woods Township regarding county cost-share assistance for reappraisal work done.
6. Deputy Auditor\Tax Director Lang-Benjamin consideration of abatements.
7. County Engineer Hall:
  - a. Review of Highway Department's decision related to proposed Prairie Pines subdivision Special Assessment District inclusion of adjacent section line roads,
  - b. Authorize the County Engineer to grant 2<sup>nd</sup> approach permits under a given set of rules,
  - c. Authorization for advertisement of bids for the 149<sup>th</sup> Avenue NW construction project,
  - d. Authorization to seek construction services proposals for the 149<sup>th</sup> Ave NW project.
8. Sheriff Heinert regarding increase of Detention Center inmate housing rates.
9. HR Director Gall:
  - a. Appeal of decision regarding Fred Meyer's grade & step placement,
  - b. Consideration of Fox Lawson Assoc review of classifications for Sheriff & Detention positions.
10. Consideration of letter of support for grant funding for the expansion and retro-fit of the current Bis-Man Transit bus parking garage through FTA Bus Facilities Initiative Funds.
11. CONSENT AGENDA:
  - a. Lost Instrument Surety Bond to replace check #\ Gaming & Raffle permits \ Liquor license renewals.
  - b. Assignment of NACo voting credentials to NDACo Exec Director Johnson.
12. Other Business.
13. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

## County Park Board

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

June 2, 2010

12:00 P.M. Commissioners Luncheon at County Extension Office

Tom Baker Room – City/Cnty Bldg

3:00 P.M.

County Board of Equalization:

The Board shall meet during the first ten (10) days to equalize and correct the assessment rolls.

The Board of Equalization may change the valuation and assessment of any real property upon the rolls, by increasing or diminishing the assessed value of thereof. The Board shall be responsible and just to render uniform taxation.

- a. The Board shall first review the assessments of the Organized Townships.
- b. The Board shall sit as the Township Board of Equalization for the Unorganized Townships.
- c. The Board shall then review the assessments of the Unorganized Townships as the County Board of Equalization.
- d. The Board shall then review the assessments of the cities of Bismarck, Wing, Regan, South Wilton, and Lincoln.
- e. Abatements.

Tom Baker Room – City/Cnty Bldg

5:00 P.M. Invocation - Law Enforcement Chaplain

BURLEIGH COUNTY PARK BOARD

- a. Approval of May meeting minutes,
- b. Approval of bills,
- c. Boat Ramp Report,
- d. Discussion regarding purchase of additional picnic tables @ McLean Bottoms,
- e. Other Business,
- f. Adjourn.

REGULAR COUNTY COMMISSION MEETING:

1. Call to order, approval of the May meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Community Development\Planning Director Hokenstad regarding amendment(s) to Wind Tower Farm Ordinance.
3. Engineer Hall:
  - a. Monthly report
  - b. Dennis Schlafmann regarding appeal of Highway Dept decision on public\private road designation and maintenance
  - c. Request of Brad & Jamie Hawk for a 2nd approach onto Pin Oak Lp (Pine Meadow 2nd Sub)
  - d. Authorize advertisement of bids for tree removal within right-of-way
  - e. Update 2010 Project Priority List
  - f. Consider Maintenance Agreement with NDDOT for County Roads within NDDOT Right-of-Way
4. HR Director Gall:
  - a. Classification changes,
  - b. Resolution to restrict smoking at the main entrances of County Buildings.
  - c. Updates of Personnel Policies
5. Discussion regarding sale of remaining "fairgrounds" properties.
6. Consideration of letter of support for grant funding for the expansion of the current Bis-Man Transit bus parking garage and purchase of additional buses through FTA Bus & Bus Facilities Initiative Funds.
7. Report from BMMB regarding proposed funding allocations of regional detention center needs assessment.
8. CONSENT AGENDA:

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

- a. Lost Instrument Surety Bond to replace check #,
  - b. Raffle\Bingo permit applications\gamine site authorizations: Capital City Gun Club
  - c. Liquor license renewals: Burnt Creek Club, Uncle Jesse's (Driscoll D & S), Apple Creek Country Club (E & S), Moffit Bar (D & S), Sterling Bar (D & S), Darnell's Restaurant Sterling (D & S), Hawk Tree Golf Club, Misty Waters Marina
9. Other Business:
- a. Auxiliary Board Appointments: Bismarck City Planning Commission (1 unexpired term) County Board of Health (1) Social Service Board (1)
10. Approval of US Dept of Justice – COPS Interoperable Communication Grant
11. County Engineer Hall \ State's Attorney Riha, regarding negotiations for possible purchase of property for a Bismarck county shop site. *Please note this item may require the Commission to convene an Executive Session pursuant to NDCC44-04-19.1(9).*
12. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

May 17 2010

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the bills.
2. Deputy Auditor\Tax Director Lang-Benjamin – Abatement(s).
3. County Engineer Hall:
  - a. Dave Patience, Swenson Hagen Co., regarding right-of-way transfer from county to ND State Dept of Corrections,
  - b. Dennis Schlafmann regarding appeal of Highway Dept decision on public\private road designation and maintenance.
  - c. Request of Clarence Steffes for 2nd approach onto Daniel St (Spiritwood Estates),
  - d. Consider bids for Tavis Road.
4. Sheriff Heinert regarding occupational safety grant with ND DOT.
5. Communications Manager Dannenfelzer regarding authorization to advertise for bids to replace communication shelter located at N 16<sup>th</sup> St.
6. Other Business:
  - a. Consideration of appointment to Bismarck City Planning Commission.
7. CONSENT AGENDA:
  - a. Gaming Site Authorization: NoDak Sportsmen @ Uncle Jesse's @ Driscoll,
  - b. Raffle\Bingo permit applications:
  - c. Lost instrument surety bonds:
8. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

May 3 2010

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the April meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Deputy Auditor\Tax Director Lang-Benjamin – Abatement(s).
3. County Engineer Hall:
  - a. Monthly report,
  - b. Consider bids for painted pavement markings.
4. Dave Patience, Swenson Hagen Co., regarding right-of-way transfer from county to ND State Dept of Corrections.
5. Russ Schirado, representative of the outdoor arena committee (fairground rodeo arena) regarding consideration of the purchase of steel fence panels for the stalling or temporary pens at the outdoor arena, or as needed by the complex.
6. Discussion regarding sale of remaining "fairgrounds" properties.
7. HR Director Gall regarding Committee Member Replacement for the Burleigh County Classification Review Committee.
8. Continued discussion on guardianships services (budget, funding, etc).
9. Other Business:
  - a. Discussion of MBBM activity – regional detention center RFP development and funding of RFP.
  - b. Acceptance of Elden Spier resignation from Bismarck Planning Commission and consideration of reappointment.
10. CONSENT AGENDA:
  - a. Gaming Site Authorization: CVB @ Burnt Creek Club\ Hazelton Lions @ Sterling Bar
  - b. Raffle\Bingo permit applications:
  - c. Lost instrument surety bonds:
11. Adjourn.

## **BURLEIGH COUNTY PARK BOARD**

1. **Approval of Minutes of April 2010 meeting(s),**
2. **Approval of Bills,**
3. **Boat Ramp reports,**
4. **Other Business,**
  - a. **Approval of contract renewal with Haystack Butte 4-H for maintenance of Mitchell Lake park area.**
5. **Adjourn.**

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

April 19  
Tom Baker Room – City/Cnty Bldg  
5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the bills.

**PUBLIC HEARING** regarding the issuance of MIDA Bonds - James H. Stewart, Arntson & Stewart, P.C. representing St. A's Medical Center \$25M Project.

2. Deputy Auditor\Tax Director Lang-Benjamin - Abatements.
3. Ted Weissman, NextEra Energy Resources, regarding the following items:
  - a. Additional suggested changes to the newly approved Wind Farm Ordinance.
  - b. Consideration of fees for the wind farm building permit.
4. County Engineer Hall:
  - a. Authorization to advertise for bids for the reconstruction of Tavis Road and Causeway (Burleigh County and Lincoln Township),
  - b. Request of Kevin Niemeyer for a 2<sup>nd</sup> approach onto Carrington Dr.
5. Mel Webster, DKK Guardian & Conservatorship Services, and GAPS regarding guardianship services.
6. Morton\Burleigh Supt of Schools Kautzmann regarding reappointment of members to County Committee for School District Reorganization.

## **BURLEIGH COUNTY PARK BOARD**

1. Boat Ramp reports,
  2. Consideration of Cooperative Agreement with ND Game & Fish Dept for construction & maintenance of a fish cleaning station at the Kniefel Boat Landing,
  3. Consideration of right-of-way easement with South Central Regional Water District, to provide water service for Kniefel Landing.
  4. Consideration of application (sign-up fee) and Water Users Agreement with SCWRD.
  5. Other Business,
  6. Adjourn.
7. CONSENT AGENDA:
    - a. Raffle\Bingo\Site Authorization permit applications:
  8. Other Business,
  9. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

## County Park Board

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

April 5

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the March meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Deputy Auditor\Tax Director Lang-Benjamin - Abatements.

5:15PM

### BURLEIGH COUNTY PARK BOARD

1. Approval of Minutes of March 1, 2010 meeting,
2. Approval of Bills,
3. Boat Ramp reports,
4. Paul Bailey, South Central District Fisheries Supervisor -North Dakota Game & Fish Department installing a fish cleaning station at the Kneifel Boat Landing,
5. Douglas Neibauer, Exec Director South Central Regional Water District, regarding water service for Kneifel Landing, Kimball and McLean Bottoms.
6. Other Business,
7. Adjourn.

5:30PM – County Planning Director Hokenstad - **PUBLIC HEARING** regarding county-initiated zoning ordinance text amendment relative to Special Uses/Wind Turbine Facilities (ordinance would establish standards for wind farms).

3. County Engineer Hall:
  - a. Monthly Report,
  - b. Authorization to advertise for bids for 2010 painted pavement marking,
  - c. Purchase agreement for proposed Wilton\Regan combined shop property,
  - d. Approval of Township Road Mileage Certification,
  - e. Discussion regarding City of Wing Street paving project.
4. Improvements to access roads within "fairgrounds" (Comm. Bitner).
5. HR Director Gall regarding updates of Personnel Policy.
6. CONSENT AGENDA:
  - a. Approval of Plat Ratification for Bismarck Airport Addition,
  - b. Raffle permit application: Junior Achievement of Upper Midwest
7. Other Business,
  - a. Consideration of election worker pay,
  - b. Cancellation of special assessment – City of Regan.
8. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

March 15  
Tom Baker Room – City/Cnty Bldg  
5:00 P.M.

1. Call to order, approval of the bills.
2. Tax Director Lang-Benjamin - Abatements.
3. Scott D. Wegner, Cook Wegner PC, Resolution Authorizing Issuance for final Streamline Foundation MIDA Bond.
4. Building Inspector Ziegler regarding information related to building inspections.
5. County Engineer Hall:
  - a. Internet auction for surplus equipment,
  - b. Feeder Road Improvement Policy.
6. County Extension Agent Haadem regarding County Extension Agent Family Economics June Kraft's retirement and the subsequent replacement process.
7. Communications Manager Dannenfelzer:
  - a. Direct purchase \ sole source purchase of AP-Navigator GPS units for Bismarck Police Dept with expenditures from Enhancement Fund,
  - b. Approval of resolution proclaiming National Public Safety Telecommunications Week
8. Lori Steele, Victim Witness Coordinator, regarding amending the 2010 Victim/Witness Advocate Budget.
9. HR Director Gall regarding Employee Recognition Ceremony – 4/27/10.
10. Consent agenda:
  - a. Raffle Permit Application – U Mary I.A.B.C
11. Other Business.
  - a. Approval of final payment to City of Bismarck for water & sewer line at fairgrounds,
12. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

March 1

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation by Law Enforcement Chaplain*

## BURLEIGH COUNTY COMMISSION

1. Call to order, approval of the February meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Russ Staiger, Bismarck Mandan Development Association, regarding highlights of 2009 BMDA annual report.

5:15P.M.

## BURLEIGH COUNTY PARK BOARD

1. Approval of January 21, 2009 meeting minutes,
  2. Approval of Bills,
  3. Consider renewal of maintenance contract for ramp facilities,
  4. Discussion on Game & Fish sponsored projects,
  5. Other Business,
  6. Adjourn.
3. Tax Director Lang-Benjamin - Monthly Abatements.
  4. Engineer Hall:
    - a. Monthly report,
    - b. Authorization to establish roadway load limits in conjunction with NDDOT.
    - c. Feeder Road Improvement Policy
  5. Ray Ziegler – Building Inspections Information
  6. Jeff Collier – Bismarck-Mandan Symphony
    - a. Funding for Annual Fourth of July Concert
  7. Emergency Manager Senger
    - a. Flood Emergency Declaration
  8. Commission Bitner
    - a. Consideration of Recreational Trails Program grant application.
    - b. Rock 30 authorization request to conduct paintball games & tournaments on County property
  9. City Planning – WDH Subdivision Right of way.
  10. Finance Director Thompson regarding 2009 budget amendments.
  11. Consent Agenda.
    - a. Raffle permit application(s)\Lost Instrument Surety Bond to replace check #
  12. Other Business.
    - a. Results of bid opening for election supplies.
  13. County Engineer Hall \ State's Attorney Riha, regarding negotiations for possible purchase of property for a Wilton\Wing county shop site. Please note this item may require the Commission to convene an Executive Session pursuant to NDCC44-04-19.1(9).
  14. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

February 17  
Tom Baker Room – City/Cnty Bldg  
5:00 P.M.

1. Call to order \ Approval of bills,
2. Tax Director Lang-Benjamin - Abatements.
3. Ben Ehreth, Bis-Man Metropolitan Planning Organization, regarding consideration of Resolution of Adoption approving the 2010-2035 Long Range Transportation Plan.
4. County Engineer Hall:
  - a. Authorize Co Engineer to seek changes to the existing Highway Functional Classification Map,
  - b. Authorization to enter into a design agreement for the reconstruction of the intersection of 43<sup>rd</sup> Avenue NE and Centennial Road,
  - c. Consideration and award of bids for Crushing of Gravel, and Concrete & Metal Culverts.
5. County Sheriff Heinert:
  - a. Consideration of NDDOT Grant for a new radar unit (\$1,500),
  - b. Consider contract options with Accurate Controls for Detention Center electronics system and authorization to fund such contract out of Jail Maintenance & Construction Fund,
  - c. Presentation of 2009 Sheriff's/Detention Annual Report.
6. HR Director Gall regarding variance to starting salary and annual leave policies for candidate for Sheriff's Dept Office Manager Position.
7. Finance Director Thompson regarding 2009 budget amendments.
8. Consent Agenda:
  - a. Raffle permit application(s)\Lost Instrument Surety Bond to replace check #78490 (\$404.87)
9. Other Business:
  - a. Approval of payment of Membership dues to BCTOA for unorganized townships,
  - b. Consideration of offer to purchase "fairgrounds" used aluminum bleachers.
10. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Joint Meeting w/ Bismarck City Commission

February 9  
Tom Baker Room – City/Cnty Bldg  
3:30 P.M.

1. Call to order
2. Burleigh County Sheriff Heinert/City Police Chief Witt regarding presentation of Burleigh County Detention Center Report
3. Adjourn

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

**Burleigh County Commission  
2010 Agendas**

**Lincoln, Ft. Rice, Riverview, Burnt Creek, Lyman and Phoenix  
Unorganized Townships**

**February 1**

**Tom Baker Room – City/Cnty Bldg**

**5:00 P.M.** Invocation by Law Enforcement Chaplain

1. Call to order, approval of the January meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Deputy Auditor\Tax Director Lang-Benjamin regarding Abatements for the Board's consideration.
3. Engineer Hall presenting the monthly Road Dept report.
4. Social Service Director Doe regarding request for increased spending authority associated with the "ADRC proposal".
5. Consent Agenda:
  - a. Raffle permit application for Driscoll Centennial Organization
6. Other business.
  - a. Consideration of Contract Addendum to Simplifile Electronic Recording Agreement,
  - b. Consideration of Memorandum of Understanding and approval of JAG Grant application to fund Mentoring for Youth Program at T Jamerson Elementary School at UTTC subject to review and approval of the State's Attorney.
7. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

January 20

Tom Baker Room – City/Cnty Bldg

5:00 P.M. Invocation by Law Enforcement Chaplain

1. Call to order, approval of the bills.
2. Carl Hokenstad, Director Bismarck\Burleigh Community Development, regarding update on Apple Creek Township extraterritorial zoning agreement.
3. Deputy Auditor\Tax Director Lang-Benjamin regarding Abatements for the Board's consideration.
4. Engineer Hall regarding 2K10 Road Project Priority List (including request from City of Wing).
5. Ecklund Township Board Supervisor Spitzer regarding road exchange with Ecklund Township.
6. Sheriff Heinert to appear to introduce Kelly Leben as our new chief deputy in charge of the Operations Division.
7. CONSENT AGENDA:
  - a. Authorization to call for bids for Election Supplies and Printing.
  - b. Lost Instrument Surety Bonds to replace lost check(s), and Raffle\Bingo permits.
8. Other Business:
  - a) Appointment of County Coroner & Deputy County Coroner(s) to a five (5) year terms pursuant to ND statute.
9. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

January 6

Tom Baker Room – City/Cnty Bldg

5:00 P.M. Invocation by Law Enforcement Chaplain

1. Call to order, Board reorganization, election of chairman, assignment of portfolios, etc.
2. Approval of the December meeting minutes, vouchers, journal vouchers, and filing fee reports.
3. Engineer Hall:
  - a. Monthly report,
  - b. Authorization to advertise for bids for crushing of gravel and concrete & metal culverts.
4. Deputy Auditor\Tax Director Lang-Benjamin regarding Abatements for the Board's consideration.
5. HR Director Gall regarding consideration of reclassification from a PST III to Administrative Assistant in the Sheriff's Department.
6. CONSENT AGENDA:
  - a. Designation of public depositories and review and approval of security pledges,
  - b. Resolution authorizing County Auditor\Treasurer to make payment upon demand for all invoices and claims for utility services, gas, fuel, and oil (per Bill Payment Policy), Lost Instrument Surety Bonds to replace lost check(s), and Raffle\Bingo permits.
  - c. Approval of Jail Nursing Services Contract.
7. Other Business.
  - a. Consideration of BOARD APPOINTMENTS:
    1. Bismarck City Planning Commission (1) – 5yr term,
    2. County Weed Board (1) - 4yr term.
  - b. Reactivate Bismarck\Burleigh\Mandan\Morton Joint Services Network.
8. County Emergency Manager Senger \ State's Attorney Riha, regarding negotiations for possible contract with Emmons County for Emergency Management Services. Please note this item may require the Commission to convene an Executive Session pursuant to NDCC44-04-19.1(9).
9. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

July 7 (Wednesday)

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation by Law Enforcement Chaplain*

## BURLEIGH COUNTY PARK BOARD

- a) Approval of Minutes of JUNE meeting,
- b) Approval of Bills,
- c) Boat Ramp Report(s),
- d) Other Business
- e) Adjourn.

## BURLEIGH COUNTY COMMISSION

1. Call to order, approval of the June meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Communications Manager Dannenfelzer regarding disposition of price quotes for electric & fence items related to communication shelter located at N 16<sup>th</sup> St.
3. Veterans Service Officer Landis regarding 2010 budget amendment request to fund document imaging software (\$6,000).
4. Engineer Hall:
  - a. Monthly Road & Bridge Dept report,
  - b. Consideration of bids for tree & stump removal from right-of-way,
  - c. Authorization to advertise for bids for reconstruction of 158th St NE from Co Road #10 to I-94.
5. County Planning Director Hokenstad regarding request of Susan and Leon Bauer for a special use permit to move a previously occupied house on to part of the NW1/4 of Section 18, T141N, R79W (Crofte Twp).
6. Auditor\Treasurer Glatt:
  - a. Abatements,
  - b. Confirmation of appointment of co-interim Deputy Auditor\Tax Equalization Directors,
  - c. Authorization to advertise Deputy Auditor\Tax Equalization Director vacancy up to step 13 of pay grade.
7. Consent Agenda:
  - a. Discussion on dates of August budget hearings,
  - b. Review & approval of security pledges,
  - c. Lost Instrument Surety Bond to replace check #\ Gaming Raffle permits \ Liquor license renewals.
8. Other Business:
  - a. Auxiliary Board Appointment:
    1. Region VII Human Service Council (1)
    2. City Planning Commission (2)
9. Adjourn

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

June 21  
Tom Baker Room – City/Cnty Bldg  
5:00 P.M.

1. Call to order, approval of the bills.
2. Communications Manager Dannenfelzer regarding disposition of bids received to replace communication shelter located at N 16<sup>th</sup> St.
3. County Planning Director Hokenstad regarding acceptance of right-of-way dedication within final plat of Country View Estates.
4. Bis-Man Civic Chorus regarding funding request for 2010-2011 concert season.
5. Dave Peterson, Painted Woods Township regarding county cost-share assistance for reappraisal work done.
6. Deputy Auditor/Tax Director Lang-Benjamin consideration of abatements.
7. County Engineer Hall:
  - a. Review of Highway Department's decision related to proposed Prairie Pines subdivision Special Assessment District inclusion of adjacent section line roads,
  - b. Authorize the County Engineer to grant 2<sup>nd</sup> approach permits under a given set of rules,
  - c. Authorization for advertisement of bids for the 149<sup>th</sup> Avenue NW construction project,
  - d. Authorization to seek construction services proposals for the 149<sup>th</sup> Ave NW project.
8. Sheriff Heinert regarding increase of Detention Center inmate housing rates.
9. HR Director Gall:
  - a. Appeal of decision regarding Fred Meyer's grade & step placement,
  - b. Consideration of Fox Lawson Assoc review of classifications for Sheriff & Detention positions.
10. Consideration of letter of support for grant funding for the expansion and retro-fit of the current Bis-Man Transit bus parking garage through FTA Bus Facilities Initiative Funds.
11. CONSENT AGENDA:
  - a. Lost Instrument Surety Bond to replace check #\ Gaming & Raffle permits \ Liquor license renewals.
  - b. Assignment of NACo voting credentials to NDACo Exec Director Johnson.
12. Other Business.
13. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor/Treasurer

# Burleigh County Commission 2010 Agendas

## County Park Board

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

June 2, 2010

12:00 P.M. Commissioners Luncheon at County Extension Office

Tom Baker Room – City/Cnty Bldg

3:00 P.M.

County Board of Equalization:

The Board shall meet during the first ten (10) days to equalize and correct the assessment rolls.

The Board of Equalization may change the valuation and assessment of any real property upon the rolls, by increasing or diminishing the assessed value of thereof. The Board shall be responsible and just to render uniform taxation.

- a. The Board shall first review the assessments of the Organized Townships.
- b. The Board shall sit as the Township Board of Equalization for the Unorganized Townships.
- c. The Board shall then review the assessments of the Unorganized Townships as the County Board of Equalization.
- d. The Board shall then review the assessments of the cities of Bismarck, Wing, Regan, South Wilton, and Lincoln.
- e. Abatements.

Tom Baker Room – City/Cnty Bldg

5:00 P.M. Invocation - Law Enforcement Chaplain

BURLEIGH COUNTY PARK BOARD

- a. Approval of May meeting minutes,
- b. Approval of bills,
- c. Boat Ramp Report,
- d. Discussion regarding purchase of additional picnic tables @ McLean Bottoms,
- e. Other Business,
- f. Adjourn.

REGULAR COUNTY COMMISSION MEETING:

1. Call to order, approval of the May meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Community Development\Planning Director Hokenstad regarding amendment(s) to Wind Tower Farm Ordinance.
3. Engineer Hall:
  - a. Monthly report
  - b. Dennis Schlafmann regarding appeal of Highway Dept decision on public\private road designation and maintenance
  - c. Request of Brad & Jamie Hawk for a 2nd approach onto Pin Oak Lp (Pine Meadow 2nd Sub)
  - d. Authorize advertisement of bids for tree removal within right-of-way
  - e. Update 2010 Project Priority List
  - f. Consider Maintenance Agreement with NDDOT for County Roads within NDDOT Right-of-Way
4. HR Director Gall:
  - a. Classification changes,
  - b. Resolution to restrict smoking at the main entrances of County Buildings.
  - c. Updates of Personnel Policies
5. Discussion regarding sale of remaining "fairgrounds" properties.
6. Consideration of letter of support for grant funding for the expansion of the current Bis-Man Transit bus parking garage and purchase of additional buses through FTA Bus & Bus Facilities Initiative Funds.
7. Report from BMMB regarding proposed funding allocations of regional detention center needs assessment.
8. CONSENT AGENDA:

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

- a. Lost Instrument Surety Bond to replace check #,
  - b. Raffle\Bingo permit applications\gamine site authorizations: Capital City Gun Club
  - c. Liquor license renewals: Burnt Creek Club, Uncle Jesse's (Driscoll D & S), Apple Creek Country Club (E & S), Moffit Bar (D & S), Sterling Bar (D & S), Darnell's Restaurant Sterling (D & S), Hawk Tree Golf Club, Misty Waters Marina
9. Other Business:
- a. Auxiliary Board Appointments: Bismarck City Planning Commission (1 unexpired term) County Board of Health (1) Social Service Board (1)
10. Approval of US Dept of Justice – COPS Interoperable Communication Grant
11. County Engineer Hall \ State's Attorney Riha, regarding negotiations for possible purchase of property for a Bismarck county shop site. *Please note this item may require the Commission to convene an Executive Session pursuant to NDCC44-04-19.1(9).*
12. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

County Park Board

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

May 17 2010

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the bills.
2. Deputy Auditor\Tax Director Lang-Benjamin – Abatement(s).
3. County Engineer Hall:
  - a. Dave Patience, Swenson Hagen Co., regarding right-of-way transfer from county to ND State Dept of Corrections,
  - b. Dennis Schlafmann regarding appeal of Highway Dept decision on public\private road designation and maintenance.
  - c. Request of Clarence Steffes for 2nd approach onto Daniel St (Spiritwood Estates),
  - d. Consider bids for Tavis Road.
4. Sheriff Heinert regarding occupational safety grant with ND DOT.
5. Communications Manager Dannenfelzer regarding authorization to advertise for bids to replace communication shelter located at N 16<sup>th</sup> St.
6. Other Business:
  - a. Consideration of appointment to Bismarck City Planning Commission.
7. CONSENT AGENDA:
  - a. Gaming Site Authorization: NoDak Sportsmen @ Uncle Jesse's @ Driscoll,
  - b. Raffle\Bingo permit applications:
  - c. Lost instrument surety bonds:
8. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

## County Park Board

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

May 3 2010

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the April meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Deputy Auditor\Tax Director Lang-Benjamin – Abatement(s).
3. County Engineer Hall:
  - a. Monthly report,
  - b. Consider bids for painted pavement markings.
4. Dave Patience, Swenson Hagen Co., regarding right-of-way transfer from county to ND State Dept of Corrections.
5. Russ Schirado, representative of the outdoor arena committee (fairground rodeo arena) regarding consideration of the purchase of steel fence panels for the stalling or temporary pens at the outdoor arena, or as needed by the complex.
6. Discussion regarding sale of remaining "fairgrounds" properties.
7. HR Director Gall regarding Committee Member Replacement for the Burleigh County Classification Review Committee.
8. Continued discussion on guardianships services (budget, funding, etc).
9. Other Business:
  - a. Discussion of MBBM activity – regional detention center RFP development and funding of RFP.
  - b. Acceptance of Elden Spier resignation from Bismarck Planning Commission and consideration of reappointment.
10. CONSENT AGENDA:
  - a. Gaming Site Authorization: CVB @ Burnt Creek Club\ Hazelton Lions @ Sterling Bar
  - b. Raffle\Bingo permit applications:
  - c. Lost instrument surety bonds:
11. Adjourn.

### BURLEIGH COUNTY PARK BOARD

1. Approval of Minutes of April 2010 meeting(s),
2. Approval of Bills,
3. Boat Ramp reports,
4. Other Business,
  - a. Approval of contract renewal with Haystack Butte 4-H for maintenance of Mitchell Lake park area.
5. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

County Park Board

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

April 19

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the bills.

**PUBLIC HEARING** regarding the issuance of MIDA Bonds - James H. Stewart, Arntson & Stewart, P.C. representing St. A's Medical Center \$25M Project.

2. Deputy Auditor\Tax Director Lang-Benjamin - Abatements.
3. Ted Weissman, NextEra Energy Resources, regarding the following items:
  - a. Additional suggested changes to the newly approved Wind Farm Ordinance.
  - b. Consideration of fees for the wind farm building permit.
4. County Engineer Hall:
  - a. Authorization to advertise for bids for the reconstruction of Tavis Road and Causeway (Burleigh County and Lincoln Township),
  - b. Request of Kevin Niemeyer for a 2<sup>nd</sup> approach onto Carrington Dr.
5. Mel Webster, DKK Guardian & Conservatorship Services, and GAPS regarding guardianship services.
6. Morton\Burleigh Supt of Schools Kautzmann regarding reappointment of members to County Committee for School District Reorganization.

## **BURLEIGH COUNTY PARK BOARD**

1. Boat Ramp reports,
  2. Consideration of Cooperative Agreement with ND Game & Fish Dept for construction & maintenance of a fish cleaning station at the Kniefel Boat Landing,
  3. Consideration of right-of-way easement with South Central Regional Water District, to provide water service for Kniefel Landing.
  4. Consideration of application (sign-up fee) and Water Users Agreement with SCWRD.
  5. Other Business,
  6. Adjourn.
7. CONSENT AGENDA:
    - a. Raffle\Bingo\Site Authorization permit applications:
  8. Other Business,
  9. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

## County Park Board

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

April 5

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation - Law Enforcement Chaplain*

1. Call to order, approval of the March meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Deputy Auditor\Tax Director Lang-Benjamin - Abatements.

5:15PM

### BURLEIGH COUNTY PARK BOARD

1. Approval of Minutes of March 1, 2010 meeting,
2. Approval of Bills,
3. Boat Ramp reports,
4. Paul Bailey, South Central District Fisheries Supervisor -North Dakota Game & Fish Department installing a fish cleaning station at the Kneifel Boat Landing,
5. Douglas Neibauer, Exec Director South Central Regional Water District, regarding water service for Kneifel Landing, Kimball and McLean Bottoms.
6. Other Business,
7. Adjourn.

5:30PM – County Planning Director Hokenstad - **PUBLIC HEARING** regarding county-initiated zoning ordinance text amendment relative to Special Uses/Wind Turbine Facilities (ordinance would establish standards for wind farms).

3. County Engineer Hall:
  - a. Monthly Report,
  - b. Authorization to advertise for bids for 2010 painted pavement marking,
  - c. Purchase agreement for proposed Wilton\Regan combined shop property,
  - d. Approval of Township Road Mileage Certification,
  - e. Discussion regarding City of Wing Street paving project.
4. Improvements to access roads within "fairgrounds" (Comm. Bitner).
5. HR Director Gall regarding updates of Personnel Policy.
6. CONSENT AGENDA:
  - a. Approval of Plat Ratification for Bismarck Airport Addition,
  - b. Raffle permit application: Junior Achievement of Upper Midwest
7. Other Business,
  - a. Consideration of election worker pay,
  - b. Cancellation of special assessment – City of Regan.
8. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

March 15  
Tom Baker Room – City/Cnty Bldg  
5:00 P.M.

1. Call to order, approval of the bills.
2. Tax Director Lang-Benjamin - Abatements.
3. Scott D. Wegner, Cook Wegner PC, Resolution Authorizing Issuance for final Streamline Foundation MIDA Bond.
4. Building Inspector Ziegler regarding information related to building inspections.
5. County Engineer Hall:
  - a. Internet auction for surplus equipment,
  - b. Feeder Road Improvement Policy.
6. County Extension Agent Haadem regarding County Extension Agent Family Economics June Kraft's retirement and the subsequent replacement process.
7. Communications Manager Dannenfelzer:
  - a. Direct purchase \ sole source purchase of AP-Navigator GPS units for Bismarck Police Dept with expenditures from Enhancement Fund,
  - b. Approval of resolution proclaiming National Public Safety Telecommunications Week
8. Lori Steele, Victim Witness Coordinator, regarding amending the 2010 Victim/Witness Advocate Budget.
9. HR Director Gall regarding Employee Recognition Ceremony – 4/27/10.
10. Consent agenda:
  - a. Raffle Permit Application – U Mary I.A.B.C
11. Other Business.
  - a. Approval of final payment to City of Bismarck for water & sewer line at fairgrounds,
12. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

March 1

Tom Baker Room – City/Cnty Bldg

5:00 P.M. *Invocation by Law Enforcement Chaplain*

### BURLEIGH COUNTY COMMISSION

1. Call to order, approval of the February meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Russ Staiger, Bismarck Mandan Development Association, regarding highlights of 2009 BMDA annual report.

5:15P.M.

### BURLEIGH COUNTY PARK BOARD

1. Approval of January 21, 2009 meeting minutes,
  2. Approval of Bills,
  3. Consider renewal of maintenance contract for ramp facilities,
  4. Discussion on Game & Fish sponsored projects,
  5. Other Business,
  6. Adjourn.
3. Tax Director Lang-Benjamin - Monthly Abatements.
  4. Engineer Hall:
    - a. Monthly report,
    - b. Authorization to establish roadway load limits in conjunction with NDDOT.
    - c. Feeder Road Improvement Policy
  5. Ray Ziegler – Building Inspections Information
  6. Jeff Collier – Bismarck-Mandan Symphony
    - a. Funding for Annual Fourth of July Concert
  7. Emergency Manager Senger
    - a. Flood Emergency Declaration
  8. Commission Bitner
    - a. Consideration of Recreational Trails Program grant application.
    - b. Rock 30 authorization request to conduct paintball games & tournaments on County property
  9. City Planning – WDH Subdivision Right of way.
  10. Finance Director Thompson regarding 2009 budget amendments.
  11. Consent Agenda.
    - a. Raffle permit application(s)\Lost Instrument Surety Bond to replace check #
  12. Other Business.
    - a. Results of bid opening for election supplies.
  13. County Engineer Hall \ State's Attorney Riha, regarding negotiations for possible purchase of property for a Wilton\Wing county shop site. *Please note this item may require the Commission to convene an Executive Session pursuant to NDCC44-04-19.1(9).*
  14. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Unorganized Townships – Lincoln, Ft. Rice, Riverview,  
Burnt Creek, Lyman, & Phoenix

February 17  
Tom Baker Room – City/Cnty Bldg  
5:00 P.M.

1. Call to order \ Approval of bills,
2. Tax Director Lang-Benjamin - Abatements.
3. Ben Ehreth, Bis-Man Metropolitan Planning Organization, regarding consideration of Resolution of Adoption approving the 2010-2035 Long Range Transportation Plan.
4. County Engineer Hall:
  - a. Authorize Co Engineer to seek changes to the existing Highway Functional Classification Map,
  - b. Authorization to enter into a design agreement for the reconstruction of the intersection of 43<sup>rd</sup> Avenue NE and Centennial Road,
  - c. Consideration and award of bids for Crushing of Gravel, and Concrete & Metal Culverts.
5. County Sheriff Heinert:
  - a. Consideration of NDDOT Grant for a new radar unit (\$1,500),
  - b. Consider contract options with Accurate Controls for Detention Center electronics system and authorization to fund such contract out of Jail Maintenance & Construction Fund,
  - c. Presentation of 2009 Sheriff's/Detention Annual Report.
6. HR Director Gall regarding variance to starting salary and annual leave policies for candidate for Sheriff's Dept Office Manager Position.
7. Finance Director Thompson regarding 2009 budget amendments.
8. Consent Agenda:
  - a. Raffle permit application(s)\Lost Instrument Surety Bond to replace check #78490 (\$404.87)
9. Other Business:
  - a. Approval of payment of Membership dues to BCTOA for unorganized townships,
  - b. Consideration of offer to purchase "fairgrounds" used aluminum bleachers.
10. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

Joint Meeting w/ Bismarck City Commission

February 9  
Tom Baker Room – City/Cnty Bldg  
3:30 P.M.

1. Call to order
2. Burleigh County Sheriff Heinert/City Police Chief Witt regarding presentation of Burleigh County Detention Center Report
3. Adjourn

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

**Burleigh County Commission  
2010 Agendas**

**Lincoln, Ft. Rice, Riverview, Burnt Creek, Lyman and Phoenix  
Unorganized Townships**

**February 1**

**Tom Baker Room – City/Cnty Bldg**

**5:00 P.M. Invocation by Law Enforcement Chaplain**

1. Call to order, approval of the January meeting minutes, vouchers, journal vouchers, and filing fee reports.
2. Deputy Auditor\Tax Director Lang-Benjamin regarding Abatements for the Board's consideration.
3. Engineer Hall presenting the monthly Road Dept report.
4. Social Service Director Doe regarding request for increased spending authority associated with the "ADRC proposal".
5. Consent Agenda:
  - a. Raffle permit application for Driscoll Centennial Organization
6. Other business.
  - a. Consideration of Contract Addendum to Simplifile Electronic Recording Agreement,
  - b. Consideration of Memorandum of Understanding and approval of JAG Grant application to fund Mentoring for Youth Program at T Jamerson Elementary School at UTTC subject to review and approval of the State's Attorney.
7. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

## Burleigh County Commission 2010 Agendas

January 20

Tom Baker Room – City/Cnty Bldg

5:00 P.M. Invocation by Law Enforcement Chaplain

1. Call to order, approval of the bills.
2. Carl Hokenstad, Director Bismarck\Burleigh Community Development, regarding update on Apple Creek Township extraterritorial zoning agreement.
3. Deputy Auditor\Tax Director Lang-Benjamin regarding Abatements for the Board's consideration.
4. Engineer Hall regarding 2K10 Road Project Priority List (including request from City of Wing).
5. Ecklund Township Board Supervisor Spitzer regarding road exchange with Ecklund Township.
6. Sheriff Heinert to appear to introduce Kelly Leben as our new chief deputy in charge of the Operations Division.
7. CONSENT AGENDA:
  - a. Authorization to call for bids for Election Supplies and Printing.
  - b. Lost Instrument Surety Bonds to replace lost check(s), and Raffle\Bingo permits.
8. Other Business:
  - a) Appointment of County Coroner & Deputy County Coroner(s) to a five (5) year terms pursuant to ND statute.
9. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer

# Burleigh County Commission 2010 Agendas

January 6

Tom Baker Room – City/Cnty Bldg

5:00 P.M. Invocation by Law Enforcement Chaplain

1. Call to order, Board reorganization, election of chairman, assignment of portfolios, etc.
2. Approval of the December meeting minutes, vouchers, journal vouchers, and filing fee reports.
3. Engineer Hall:
  - a. Monthly report,
  - b. Authorization to advertise for bids for crushing of gravel and concrete & metal culverts.
4. Deputy Auditor\Tax Director Lang-Benjamin regarding Abatements for the Board's consideration.
5. HR Director Gall regarding consideration of reclassification from a PST III to Administrative Assistant in the Sheriff's Department.
6. CONSENT AGENDA:
  - a. Designation of public depositories and review and approval of security pledges,
  - b. Resolution authorizing County Auditor\Treasurer to make payment upon demand for all invoices and claims for utility services, gas, fuel, and oil (per Bill Payment Policy), Lost Instrument Surety Bonds to replace lost check(s), and Raffle\Bingo permits.
  - c. Approval of Jail Nursing Services Contract.
7. Other Business.
  - a. Consideration of BOARD APPOINTMENTS:
    1. Bismarck City Planning Commission (1) – 5yr term,
    2. County Weed Board (1) - 4yr term.
  - b. Reactivate Bismarck\Burleigh\Mandan\Morton Joint Services Network.
8. County Emergency Manager Senger \ State's Attorney Riha, regarding negotiations for possible contract with Emmons County for Emergency Management Services. Please note this item may require the Commission to convene an Executive Session pursuant to NDCC44-04-19.1(9).
9. Adjourn.

Sincerely,  
Kevin J. Glatt  
Burleigh County Auditor\Treasurer