

BURLEIGH COUNTY PARK BOARD MEETING MINUTES

March 1, 2010

5:00PM

The Burleigh County Park Board convened with all members present except Comm. Peluso.

Chairman Armstrong called the meeting to order with the first item of business the approval of the November 2009 minutes.

Motion by Comm. Woodcox, 2nd by Comm. Bitner, to approve the November meeting minutes as presented. All members present voted "AYE." Motion carried.

Comm. Woodcox reported that he has reviewed the monthly vouchers and recommends approval of the same.

Motion by Comm. Woodcox, 2nd by Comm. Bitner, to approve payment of the County Park Board vouchers. All members present voted "AYE." Motion carried.

Motion by Comm. Schonert, 2nd by Comm. Bitner, to approve the contract with Lee Brown for the maintenance\cleanup of the boat for ramp facilities at the same rate as 2009. All members present voted "AYE." Motion carried.

The Board then discussed refurbishing or replacing the courtesy dock at the McLean Bottoms ramp area. No action was taken.

The Board then discussed the ND Game & Fish proposal to install a fish cleaning station at the Kneifel Boat Landing. Auditor\Treasurer Glatt reported ND Game & Fish Dept would cover 75% of the costs for the purchase & installation and provide Burleigh County with \$2,000 annually to assist with maintenance.

Comm. Bement noted the issues with maintenance of such a facility. The Park Board by consensus agreed to further pursue this project and to invite a representative from the ND Game & Fish Dept to the next meeting for further discussions.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

BURLEIGH COUNTY PARK BOARD MEETING MINUTES

April 5, 2010

5:00PM

The Burleigh County Park Board convened with all members present except Comm. Wahl.

Chairman Armstrong called the meeting to order with the first item of business the approval of the March 2010 minutes.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the March meeting minutes as presented. All members present voted "AYE." Motion carried.

Comm. Schonert reported that he has reviewed the monthly vouchers and recommends approval of the same.

Motion by Comm. Schonert, 2nd by Comm. Peluso, to approve payment of the County Park Board bills. All members present voted "AYE." Motion carried.

Comm. Bitner reported that both the Kniefel Boat Landing and McLean Bottoms are experiencing erosion issues.

Bob Frohlich, North Dakota Game & Fish Department (NDG&F) appeared and confirmed erosion problems in three (3) different areas at McLean Bottoms and estimated the cost of the repairs to be \$50,000 - \$60,000. Frohlich stated that NDG&F would be interested in cost-sharing with the County Park Board for these necessary repairs.

The Board then discussed the installation of a fishing cleaning station at the Kniefel Boat Landing. Comm. Peluso suggested the proposed fish cleaning station should be placed adjacent to the Misty Waters Marina if possible.

Comm. Woodcox suggested we work with the owner(s) of the Misty Waters Marina regarding the placement of a fish cleaning station adjacent to the marina and if there is any hesitation at that site to place the fish cleaning station on county park property.

Frohlich reported that the NDG&F supports a fish cleaning station at Kniefel Boat Landing and has funds budgeted for this year with the funding possibilities for McLean and Kimball in the future.

Motion by Comm. Peluso, 2nd by Comm. Schonert, to authorize the County Park Board to proceed with the installation of the fish cleaning station adjacent to or at the Kniefel Boat Landing. All members present voted "AYE." Motion carried.

Douglas Neibauer, Executive Director South Central Regional Water District, appeared regarding water service to the Kniefel Landing, Kimball Bottoms, and McLean Bottoms areas. Neibauer stated that the normal cost of installing water lines is \$22,000 per mile. Neibauer continued that as part of the current expansion program, SCRWD would provide up to one (1) mile of water line(s) to a facility from an existing water line. Neibauer stated if the Kniefel, Kimball, and McLean projects were combined the required lines would be less than three (3) miles. Neibauer stated under that situation the county would be responsible for a \$750 per site application fee along with a \$30 monthly base service fee per site. Neibauer stated the County Park Board would save the cost of running the water lines. Neibauer reported the service would stop within 100' of the proposed fish cleaning station(s) with a meter box buried at a depth of 8.5'.

Motion by Comm. Schonert, 2nd by Comm. Bitner, to proceed with the applications for the installation of rural water service to Kniefel Landing, Kimball and McLean Bottoms. All members present voted "AYE." Motion carried.

Reinhold Keller, former Park Board Commissioner, suggested the \$5,000 donation the Park Board received from FLW Outdoors be used for the fish cleaning station.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES**

April 19, 2010

6:10PM

The Burleigh County Park Board convened with all members present.

Comm. Bement presented a short park area report.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the Cooperative Agreement with the ND Game & Fish Dept for the construction and maintenance of a fish cleaning station to be located at the Kniefel Landing park area. All members voted "AYE." Motion carried.

Motion by Comm. Peluso, 2nd by Comm. Schonert, to approve the South Central Regional Water District Water Users Agreement for water service at the Kniefel Landing, Kimball Bottoms and McLean Bottoms park areas. All members present voted "AYE." Motion carried.

6:18pm

Comm. Woodcox was excused.

Upon request from Comm. Wahl, Tom Sayles of Watchdog Security, made a brief presentation on security cameras for the Kniefel Landing area. No action was taken.

Motion by Comm. Bitner, 2nd by Comm. Peluso, to approve the right-of-way easement with the South Central Regional Water District for providing water service to Kniefel Landing. All members present voted "AYE." Motion carried.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES**

May 3, 2010
5:00PM

The Burleigh County Park Board convened with all members present.

Chairman Armstrong called the meeting to order with the first item of business the approval of the April 2010 minutes.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the April meeting minutes as presented. All members voted "AYE." Motion carried.

Chairman Armstrong reported that he has reviewed the monthly vouchers and recommends approval of the same.

Motion by Comm. Schonert, 2nd by Comm. Bitner, to approve payment of the County Park Board vouchers. All members present voted "AYE." Motion carried.

Comm. Bement presented a short boat ramp report noting all facilities were in good condition and noting that he recommends more picnic tables and fire rings be placed at the McLean Bottoms area.

Auditor\Treasurer Glatt presented a contract with the Haystack Butte 4-H Club for maintenance of the Mitchell Lake park area.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the contract with the Haystack Butte 4-H Club for maintenance of the Mitchell Lake park area. All members voted "AYE." Motion carried.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

BURLEIGH COUNTY PARK BOARD MEETING MINUTES

March 1, 2010

5:00PM

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Chairman Armstrong called the meeting to order with the first item of business the approval of the November 2009 minutes.

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Comm. Woodcox reported that he has reviewed the monthly vouchers and recommends approval of the same.

Motion by Comm. Woodcox, 2nd by Comm. Bitner, to approve payment of the County Park Board vouchers. All members present voted "AYE." Motion carried.

Motion by Comm. Schonert, 2nd by Comm. Bitner, to approve the contract with Lee Brown for the maintenance\cleanup of the boat for ramp facilities at the same rate as 2009. All members present voted "AYE." Motion carried.

The Board then discussed refurbishing or replacing the courtesy dock at the McLean Bottoms ramp area. No action was taken.

The Board then discussed the ND Game & Fish proposal to install a fish cleaning station at the Kneifel Boat Landing. Auditor\Treasurer Glatt reported ND Game & Fish Dept would cover 75% of the costs for the purchase & installation and provide Burleigh County with \$2,000 annually to assist with maintenance.

Comm. Bement noted the issues with maintenance of such a facility. The Park Board by consensus agreed to further pursue this project and to invite a representative from the ND Game & Fish Dept to the next meeting for further discussions.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

BURLEIGH COUNTY PARK BOARD MEETING MINUTES

April 5, 2010

5:00PM

The Burleigh County Park Board convened with all members present except Comm. Wahl.

Chairman Armstrong called the meeting to order with the first item of business the approval of the March 2010 minutes.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the March meeting minutes as presented. All members present voted "AYE." Motion carried.

Comm. Schonert reported that he has reviewed the monthly vouchers and recommends approval of the same.

Motion by Comm. Schonert, 2nd by Comm. Peluso, to approve payment of the County Park Board bills. All members present voted "AYE." Motion carried.

Comm. Bitner reported that both the Kniefel Boat Landing and McLean Bottoms are experiencing erosion issues.

Bob Frohlich, North Dakota Game & Fish Department (NDG&F) appeared and confirmed erosion problems in three (3) different areas at McLean Bottoms and estimated the cost of the repairs to be \$50,000 - \$60,000. Frohlich stated that NDG&F would be interested in cost-sharing with the County Park Board for these necessary repairs.

The Board then discussed the installation of a fishing cleaning station at the Kniefel Boat Landing. Comm. Peluso suggested the proposed fish cleaning station should be placed adjacent to the Misty Waters Marina if possible.

Comm. Woodcox suggested we work with the owner(s) of the Misty Waters Marina regarding the placement of a fish cleaning station adjacent to the marina and if there is any hesitation at that site to place the fish cleaning station on county park property.

Frohlich reported that the NDG&F supports a fish cleaning station at Kniefel Boat Landing and has funds budgeted for this year with the funding possibilities for McLean and Kimball in the future.

Motion by Comm. Peluso, 2nd by Comm. Schonert, to authorize the County Park Board to proceed with the installation of the fish cleaning station adjacent to or at the Kniefel Boat Landing. All members present voted "AYE." Motion carried.

Douglas Neibauer, Executive Director South Central Regional Water District, appeared regarding water service to the Kniefel Landing, Kimball Bottoms, and McLean Bottoms areas. Neibauer stated that the normal cost of installing water lines is \$22,000 per mile. Neibauer continued that as part of the current expansion program, SCRWD would provide up to one (1) mile of water line(s) to a facility from an existing water line. Neibauer stated if the Kniefel, Kimball, and McLean projects were combined the required lines would be less than three (3) miles. Neibauer stated under that situation the county would be responsible for a \$750 per site application fee along with a \$30 monthly base service fee per site. Neibauer stated the County Park Board would save the cost of running the water lines. Neibauer reported the service would stop within 100' of the proposed fish cleaning station(s) with a meter box buried at a depth of 8.5'.

Motion by Comm. Schonert, 2nd by Comm. Bitner, to proceed with the applications for the installation of rural water service to Kniefel Landing, Kimball and McLean Bottoms. All members present voted "AYE." Motion carried.

Reinhold Keller, former Park Board Commissioner, suggested the \$5,000 donation the Park Board received from FLW Outdoors be used for the fish cleaning station.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES**

April 19, 2010

6:10PM

The Burleigh County Park Board convened with all members present.

Comm. Bement presented a short park area report.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the Cooperative Agreement with the ND Game & Fish Dept for the construction and maintenance of a fish cleaning station to be located at the Kniefel Landing park area. All members voted "AYE." Motion carried.

Motion by Comm. Peluso, 2nd by Comm. Schonert, to approve the South Central Regional Water District Water Users Agreement for water service at the Kniefel Landing, Kimball Bottoms and McLean Bottoms park areas. All members present voted "AYE." Motion carried.

6:18pm

Comm. Woodcox was excused.

Upon request from Comm. Wahl, Tom Sayles of Watchdog Security, made a brief presentation on security cameras for the Kniefel Landing area. No action was taken.

Motion by Comm. Bitner, 2nd by Comm. Peluso, to approve the right-of-way easement with the South Central Regional Water District for providing water service to Kniefel Landing. All members present voted "AYE." Motion carried.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES**

May 3, 2010
5:00PM

The Burleigh County Park Board convened with all members present.

Chairman Armstrong called the meeting to order with the first item of business the approval of the April 2010 minutes.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the April meeting minutes as presented. All members voted "AYE." Motion carried.

Chairman Armstrong reported that he has reviewed the monthly vouchers and recommends approval of the same.

Motion by Comm. Schonert, 2nd by Comm. Bitner, to approve payment of the County Park Board vouchers. All members present voted "AYE." Motion carried.

Comm. Bement presented a short boat ramp report noting all facilities were in good condition and noting that he recommends more picnic tables and fire rings be placed at the McLean Bottoms area.

Auditor\Treasurer Glatt presented a contract with the Haystack Butte 4-H Club for maintenance of the Mitchell Lake park area.

Motion by Comm. Woodcox, 2nd by Comm. Peluso, to approve the contract with the Haystack Butte 4-H Club for maintenance of the Mitchell Lake park area. All members voted "AYE." Motion carried.

On a motion made, seconded, and carried, the Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES**

June 2, 2010

5.00 PM

The Burleigh County Park Board convened a regular meeting with all members present except Comm. Wahl.

Motion by Comm. Woodcox, 2nd by Comm. Bitner, to approve the minutes of the May 2010 meeting as presented. All members present voted "AYE." Motion carried.

Comm. Bitner stated that he reviewed the vouchers and recommends approval of the same.

Motion by Comm. Bitner, 2nd by Comm. Peluso, to approve the Park Board bills. All members present voted "AYE." Motion carried.

Comm. Bement presented a short report on the county park facilities. Bement recommended that additional picnic tables and fire rings be purchased and placed at the McLean, Kimball and Kniefel parks. Bement stated the cost estimates for the picnic tables are \$450 each and \$92 each for the fire rings.

Motion by Comm. Schonert, 2nd by Comm. Bitner, to authorize the purchase of three (3) picnic tables and thirteen (13) fire rings for placement at the McLean Bottoms, Kimball Bottoms and Kniefel Landing parks. All members present voted "AYE." Motion carried.

On a motion made, seconded, and carried, the Park Board adjourned.

Kevin J. Glatt, Auditor/Treasurer

Mark Armstrong, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES**

July 7, 2010

5.00 PM

The Burleigh County Park Board convened a regular meeting with all members present.

Motion by Comm. Peluso, 2nd by Comm. Bement, to approve the minutes of the June 2010 meeting as presented. All members present voted "AYE." Motion carried.

Comm. Peluso stated that he reviewed the vouchers and recommends approval of the same.

Motion by Comm. Peluso, 2nd by Comm. Bement, to approve the bills. All members present voted "AYE." Motion carried.

Comm. Bement presented a short report on the condition of the parks. Bement noted that picnic tables and fire rings have been ordered for the various facilities. Bement continued that about 150' to 200' of riprap needs repair adjacent to the McLean Bottoms boat ramp. Bement also questioned if the county should consider accepting reservations for the park camping areas. No action was taken.

On a motion made, seconded, and carried, the Park Board adjourned.

Kevin J. Glatt, Auditor\Treasurer

Mark Armstrong, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES**

**August 2, 2010
5.00 PM**

The Burleigh County Park Board convened a regular meeting with all members present except Comm. Wahl. Chairman Armstrong, attending via the internet, called the meeting to order and relinquished the Chair to Vice-Chairman Bitner.

Motion by Comm. Peluso, 2nd by Comm. Woodcox, to approve the minutes of the July 2010 meeting as presented. All members present voted "AYE." Motion carried.

Comm. Schonert stated he reviewed the vouchers and recommends approval of the same.

Motion by Comm. Schonert, 2nd by Comm. Woodcox, to approve the bills. All members present voted "AYE." Motion carried.

Comm. Bement presented a short report on the condition of the parks. The Board by consensus agreed to the location of the Kniefel Landing Fish Cleaning Station as originally recommended by the ND Game & Fish Dept.

Ron Kraft appeared and strongly recommended that the Kniefel Landing Fish Cleaning Station be completed prior to McLean or Kimball Bottoms fish cleaning stations as other work may be required at these locations.

On a motion made, seconded, and carried, the Park Board adjourned.

Kevin J. Glatt, Auditor\Treasurer

Mark Armstrong, Chairman